

# HIM TEKNOFORGE LIMITED

(Formerly Known As Gujarat Automotive Gears Limited)

Reg Off: Village Billanwali, Baddi 173 205(HP)

Website: <https://www.gagl.net/>

E-Mail: [gujarat.gears@gmail.com](mailto:gujarat.gears@gmail.com), [cs@gagl.net](mailto:cs@gagl.net)

CIN: L29130HP1971PLC000904

## **FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS**

### **Preamble:**

The Schedule IV of the Companies Act, 2013 and the Regulation 25(7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 entered with the Stock Exchanges mandates the Company to familiarize the Independent Directors with the Company.

It mandates the Company to familiarize the Independent Directors in the following areas:

- Familiarization with the Company;
- Roles;
- Rights and Responsibilities ;
- Nature of Industry ; and
- The business model of the Company.

### **Familiarization Module for Independent Directors:**

Objective	The Company shall follow a structured orientation and training program for the Independent Directors to understand and get updated on the business and operations of the Company on a continuous basis.
Familiarization Program for Independent Directors	Industry overview and Business model of the Company and an outline of Corporate Plan and Annual targets
	Introduction to services provided to the guests
	Operations overview
	Financial Performance and budget & control processes
	Overview of Sales & Marketing
	Familiarization on Statutory compliances as a Board Member including their Roles, Rights and responsibilities.

### **Disclosure & Review:**

- \* This policy shall be uploaded on the Company's website & a web link for the same shall be provided in the Annual Report of the Company.
- \* The Board will review this program and make revisions as may be required.

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### Details of Familiarization Program as per Regulation 25(7) and Regulation 46 (2) (i) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015:

Financial Year	No. of Programs attended by Independent Directors		Number of Hours spent by Independent Directors	
	During the Year	Cumulative till Date	During the Year	Cumulative till Date
2014-15	1	1	1	1
2015-16	1	2	1	2
2016-17	1	3	1	3
2017-18	1	4	1	4
2018-19	1	5	1	5
2019-20	1	6	1.5	6.5